

**UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF RHODE ISLAND**

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**Plaintiff(s)**

**Case No.:** \_\_\_\_\_

v.

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**Defendant(s)**

**PRO SE MOTION TO BECOME AN ECF FILING USER**

I, \_\_\_\_\_, appearing *pro se* in the above-referenced case respectfully requests the Court permit me to become an ECF Filing User. In support of this motion, I state the following:

- 1) I am presently named as a party in the above referenced case.
- 2) I am not presently incarcerated.
- 3) I represent that I have or have access to the following equipment and/or systems necessary to participate in ECF:
  - a) A PACER account with a PACER login and password;
  - b) A computer running the latest version of Internet Explorer, Firefox, Google Chrome, or Safari with access to the Internet and a working email address;
  - c) Portable Document Format (PDF)-compatible word processing software for creating pleadings (e.g, WordPerfect, Word));
  - d) PDF creation software used to convert documents to PDF and PDF reading software used to read documents converted to PDF;
  - e) A document scanner, if needed to create PDF images of documents.
- 4) As a condition of becoming an ECF Filing User, I understand and agree to the following:
  - a) That I am required to maintain and keep the aforementioned systems in working order;
  - b) That I am required to review LR Gen 300-314 and will be expected to comply with these rules;
  - c) That I may only file electronic documents in the above-referenced case;

- d) That I agree the combination of the PACER log-in name and password will serve as my signature for purposes of the Federal Rules of Civil and Criminal Procedure.
- e) That I agree to accept service by electronic means in accordance with the provisions of Fed. R. Civ. P. 5(b)(2)(E);
- f) That I agree to waive the provisions of Fed. R. Civ. P. 77(d) providing for service of notice of the entry of an order or judgment by mail, and I consent that such notice may be served by electronic means;
- g) That I agree that all transmissions for electronic case filings of pleadings and documents to the ECF system shall be titled in accordance with the approved event menus of the ECF system.
- h) That I will file all documents in accordance with the Fed. R. Civ. P. 5.2 and LR Gen 102.
- i) That the Clerk's Office will terminate my ECF filing privileges should an attorney subsequently file an appearance on my behalf in the above-referenced case;
- j) That the Court may terminate my ECF filing privileges at any time for failure to comply with any of the above conditions.

Wherefore, I respectfully request that the Court grant the *Pro Se* Motion to Become an ECF Filing User or such other relief the Court deems appropriate.

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*City, State, Zip Code*

\_\_\_\_\_  
*E-mail Address*

\_\_\_\_\_  
*Date*