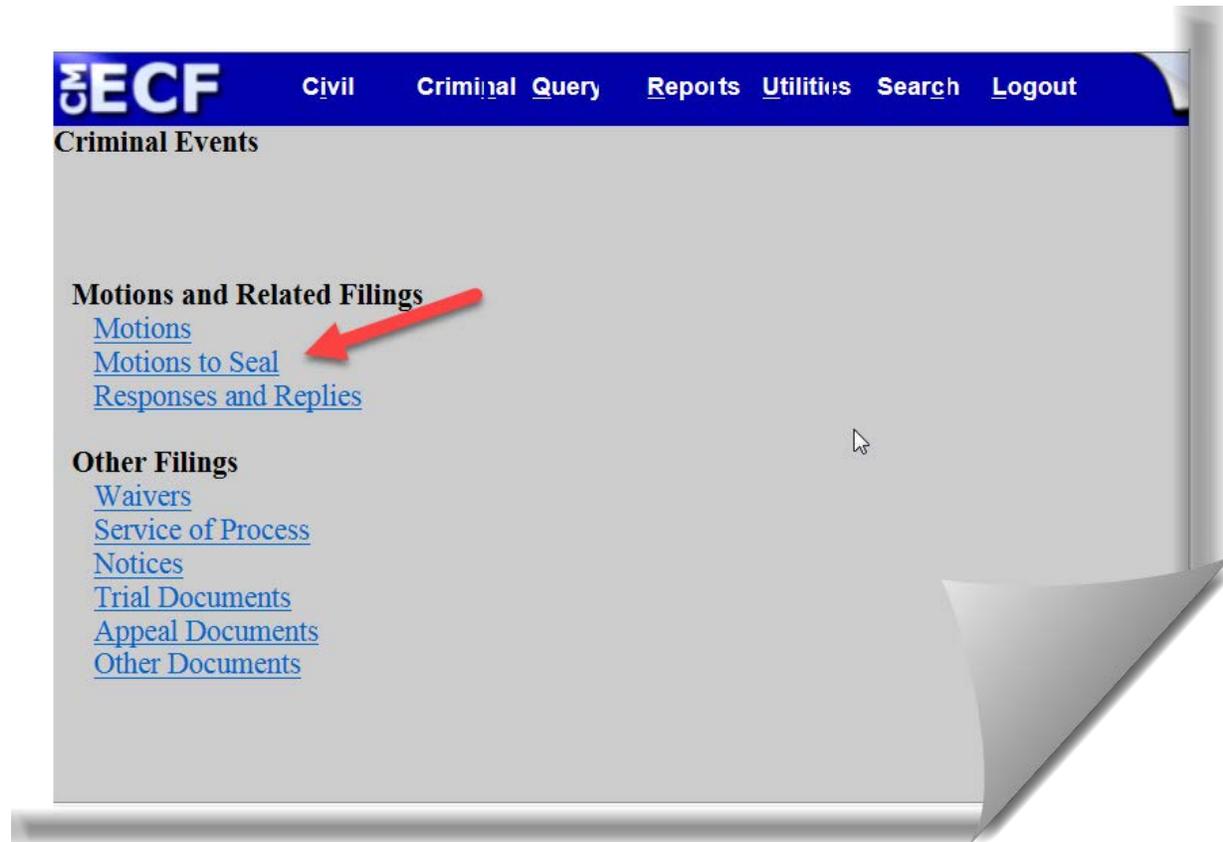


FILING INSTRUCTIONS CRIMINAL MOTION TO SEAL

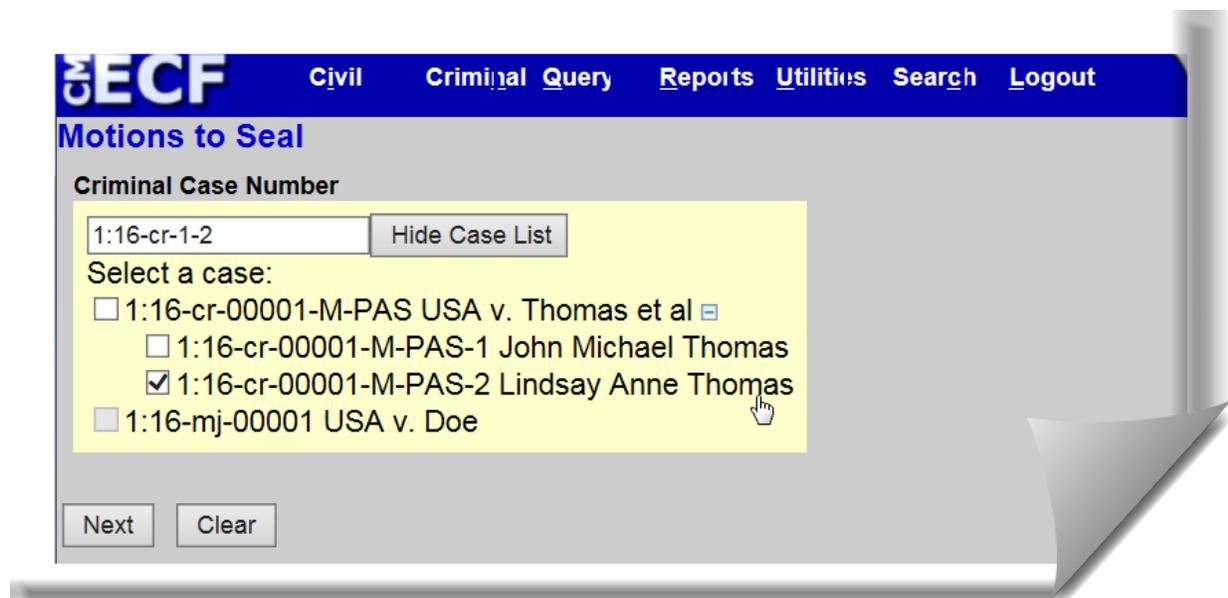
From the Criminal Events menu select Motions to Seal.



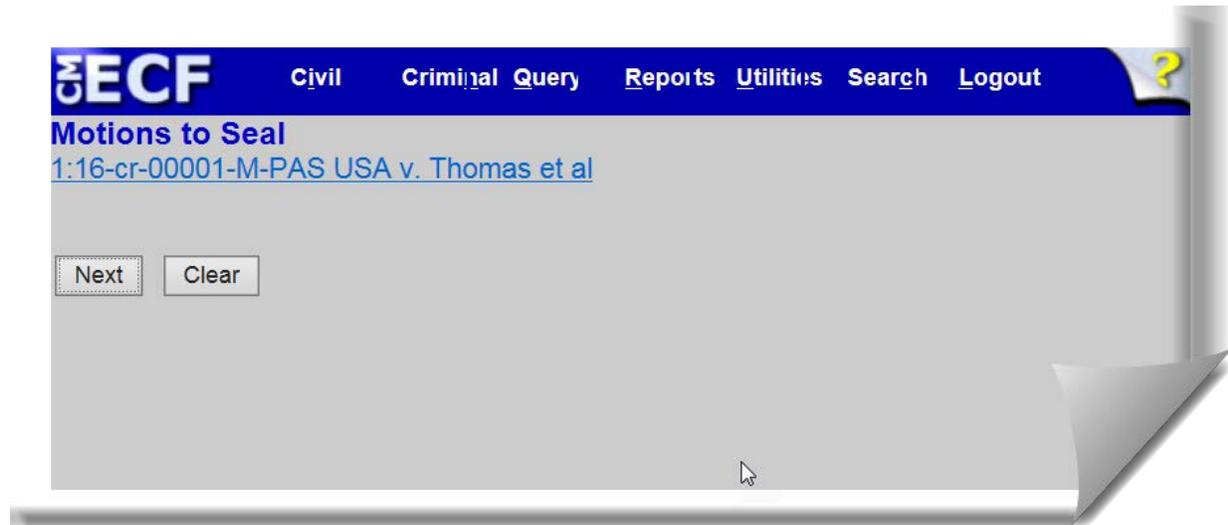
Enter the case number, then click the **Find this Case** button.



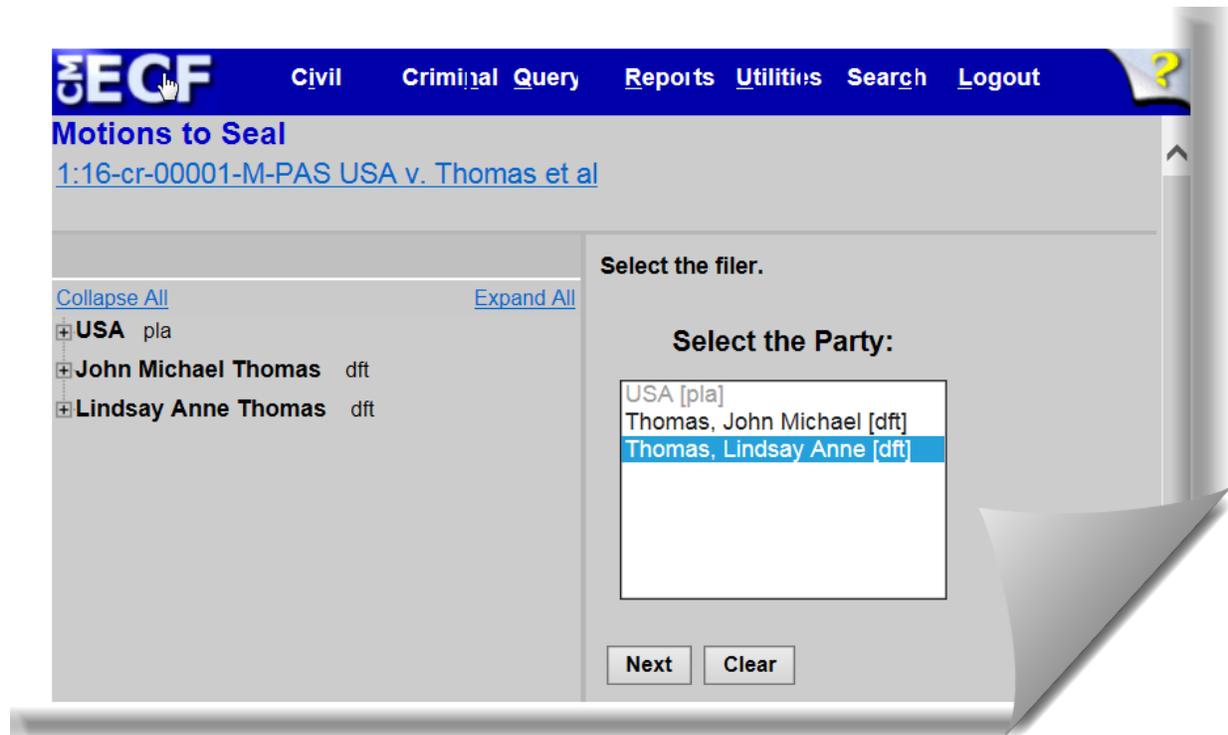
Place a check in the box next to the case file or *as to* defendant. Click next to continue.



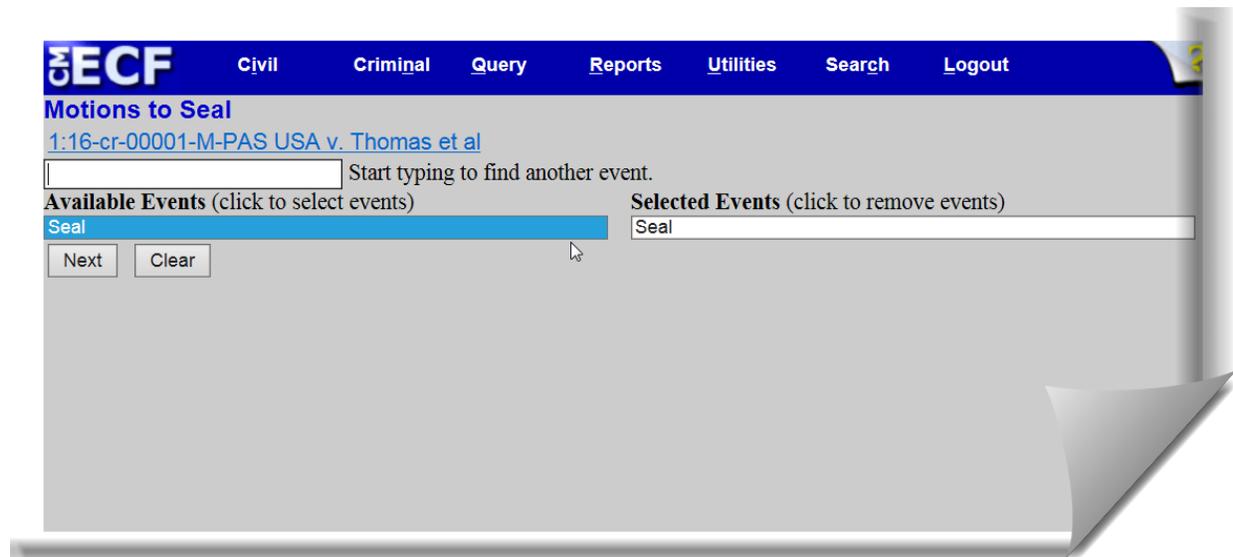
Click next to continue.



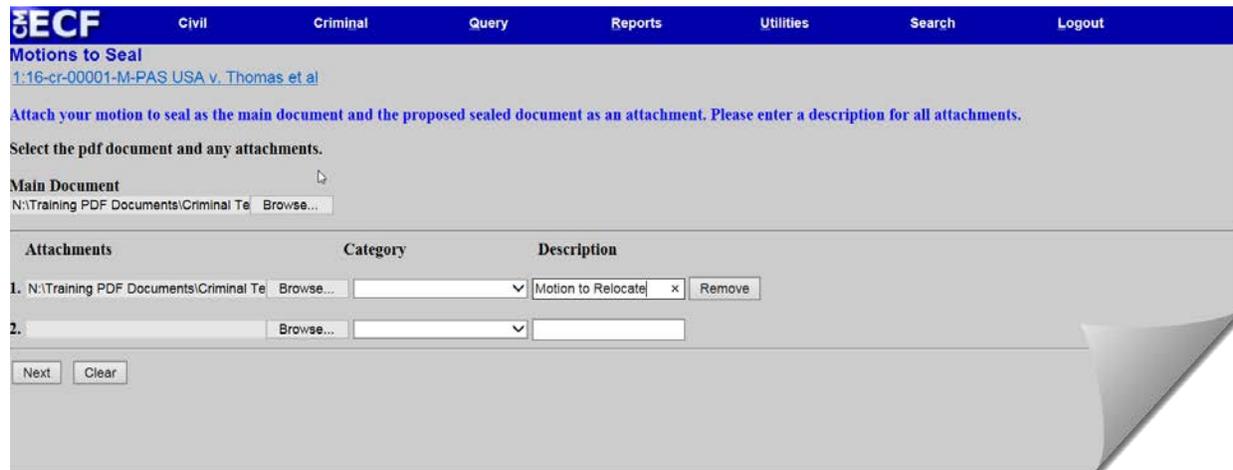
Click on the filer from the party pick list.



From the available events, select the motion to seal. Once it is in the selected events text box click next to continue.



Attach your motion to seal as the main document and the document that you are requesting to be sealed as the attachment. Enter the title of the proposed seal document in the description textbox. Click next to continue.



This entry's docket text and document are sealed and will not be served electronically on opposing counsel or appear on the public docket sheet. It is your responsibility to serve opposing counsel conventionally. **NOTE: It is important that your certificate of service clearly indicate the date, manner of service, and the names and addresses of the persons served. Sample certificates of service can be found on our website.** Click next to continue.



The response deadline is automatically calculated. Click next to continue.



Enter the text *With Supporting Memo* in the available text box. Click next to continue.

CM/ECF Civil Criminal Query Reports Utilities Search Logout

Motions to Seal

1:16-cr-00001-M-PAS USA v. Thomas et al

Enter text WITH SUPPORTING MEMO if appropriate:

Enter the title of the document that you are requesting to be sealed in the available text box. Click next to continue.

CM/ECF Civil Criminal Query Reports Utilities Search Logout

Motions to Seal

1:16-cr-00001-M-PAS USA v. Thomas et al

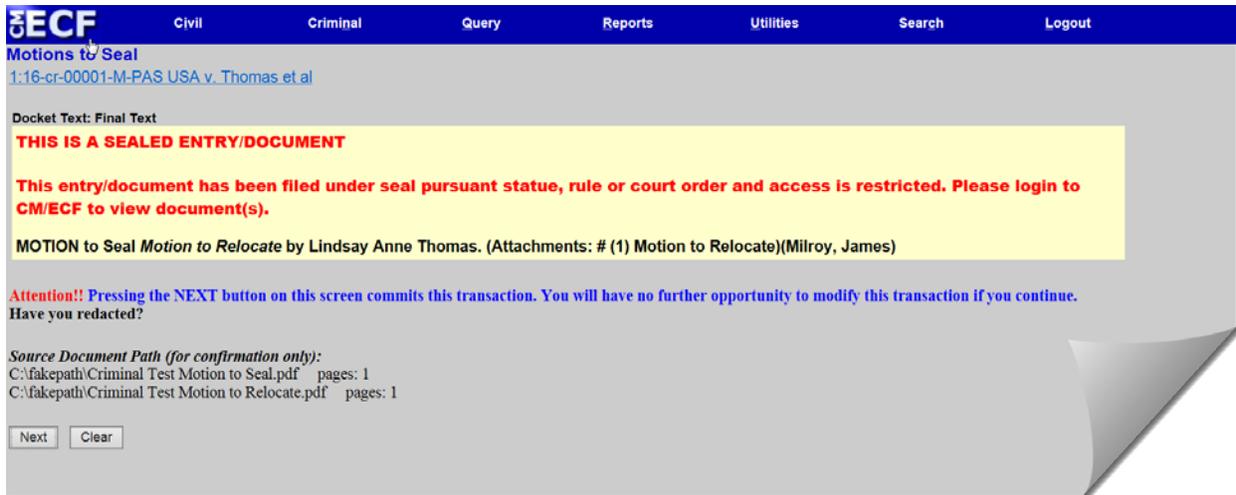
Docket Text: Modify as Appropriate.

THIS IS A SEALED ENTRY/DOCUMENT

This entry/document has been filed under seal pursuant statute, rule or court order and access is restricted. Please login to CM/ECF to view document(s).

by Lindsay Anne Thomas. (Attachments: # (1) Motion to Relocate) (Milroy, James)

You are at the final preview page. Review the entry and click next to continue.



Your NEF appears. The document has been filed. No notice is sent for this entry because it has been filed under seal.



If the motion to seal is granted, the Clerk's Office will officially note the acceptance of the document(s) subject to the motion to seal by using a CM/ECF event that best describes the document. If the motion is denied, the Clerk's Office will further restrict electronic access to the tendered document to ensure that it is not part of the official record.