

(eff. 3/10)

UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF RHODE ISLAND

[PARTY A]

v.

CA

[PARTY B]

STANDARD FINAL PRETRIAL CONFERENCE NOTICE AND ORDER

A final pretrial conference for the above case will be held before United States District Judge [name] in Chambers, Room [#] on [Day, Month, at Time]. At the final pretrial conference, counsel are expected to:

1. Inform the Court of the anticipated length of the trial and any scheduling conflicts for themselves and/or their witnesses.
2. Provide a list of witnesses in the order they are to be presented at trial and the length of direct testimony and cross-examination.
3. Inform the Court of any special needs a witness may require or any other matters that could affect the progress of that trial.
4. Discuss how exhibits will be presented and which exhibits will be admitted without objection, and notify the Court if they plan to utilize the courtroom technology.
5. Discuss whether testimony will be presented by deposition and deadlines for the filing of designations, cross-designations, and objections.

In addition, trial counsel are required to make the following filings and submissions in accordance with the dates listed below:

1. Unless otherwise ordered by the Court, any motions in limine and supporting memoranda are to be

electronically filed fourteen (14) days before jury empanelment. Objections to motions in limine are to be electronically filed seven (7) days thereafter.

2. Unless otherwise ordered by the Court, trial counsel must confer with each other and provide the Court seven (7) days before jury empanelment, a list (paper) of exhibits to be admitted without objection.

So ordered.

[judge name]
United States District Judge
[date]